



**THE GULF COAST CENTER**  
**Regular Board of Trustees Meeting**

The Board of Trustees of the Gulf Coast Center will have its regular monthly meeting at 6:00 p.m. on Wednesday, December 3, 2014 at the **Mainland County Community Service Center** located at **7510 FM 1765, Texas City, TX. (409) 935-6083**. If you need additional assistance to effectively participate in or observe this meeting please contact the Executive Director's office at (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.

1. **6:00 P.M. CALL TO ORDER:** ..... Jamie Travis, Board Chair

2. **CITIZENS' COMMENTS:**

3. **BOARD MEMBERS' REPORTS:**

4. **PROGRAM PRESENTATION:** MIS Services - CoCentrix

5. **ACTION ITEMS:**

- a. Review and approval of previous meeting minutes: October 22, 2014. **(Pg. 1-4)**
- b. Consider the approval of the October 2014 and November 2014 check register.
- c. Consider the approval of the Non-Smoking Pilot to be initiated at the 305 East Main, League City facility. **(Pg. 5-6)**
- d. Consider approval of the new Arbitration and Single-employee Resolution Policy and Procedures. The purpose of the new policy is to provide a single mechanism to resolve disputes between the Center and its employees. **(Pg. 7-13)**

**CONNECT SERVICES ACTION ITEMS:**

- e. Consider the approval of the Resolution for approval of Work Order #1 with The Goodman Corporation for design phase services for the Kemah Transportation Center and Work Order #2 with The Goodman Corporation for design phase services for the Texas City Connect Transit Administration and Park and Ride Facilities.
- f. Consider the approval of the Resolution authorizing the Executive Director to enter into an agreement with the Kemah Public Facility Transportation Corporation for the development of the Kemah City Hall.

**FACILITY AND ASSET SERVICES ACTION ITEMS:**

- g. Consider the approval of the purchase of two 2015 Ford Fusion sedans for the new 1115 Crisis Respite program in Brazoria County for a total of \$35,273.00 through the best value set-aside opportunity with the Buyboard Cooperative Purchasing Program.
- h. Consider the approval of the new lease agreement with Shearn Moody Plaza for 7,800 square feet on the fourth floor for Galveston Island Community Service Center and Integrated Health Care clinic and office space. Term: January 12, 2015 - August 31, 2015.  
County of Service: Galveston  
Total Amount of Lease FY15: a "base rent" for leased premises (determined by reimbursement of utilization cost) and building improvement payments. Specifically, the "base rent" shall be that pro rata cost of all expenses incurred for operational and maintenance of the building, including but not limited to heating, air conditioning, mechanical work and general upkeep of the complex. (FY15 Cost for Prorated portion of FY15: \$65,686)

- i. Consider authorization of the Executive Director, or designee, to execute the contract to purchase the 4.42 acre commercial tract at 1401 S. Gordon St, Alvin next to the Northern Brazoria Community Service Center for a sum up to \$275,000 from the owner, First State Bank-Clute.

**IDD SERVICES ACTION ITEMS:**

- j. Consider the approval of the new agreements with the 6 below listed **non-traditional providers** for the provision of respite and/or community support services.

<b>County of Service: Galveston</b>	<b>TERM:</b>	<b>County of Service: Brazoria</b>	<b>TERM:</b>
Linda Finn	10/28/14-08/31/15	Jeanette Davidson	10/30/14-08/31/15
Annie Burton	10/11/14-08/31/15	Quenisha Doyle	11/12/14-08/31/15
Brandon Wisinger	11/12/14-8/31/18	Debra Thalheimer	11/15/14-08/31/15

**Reimbursement Rate for respite:** Standard base level = \$10/hr; Medical/Behavioral need = \$15/hr.

**Reimbursement Rate for Community Support:** Standard base level = \$13/hr

**Description:** The Non-Traditional Providers (NTP) are part of the Open Enrollment Network for IDD Services. NTP is made up of individual family members, friends, neighbors and others who provide respite and/or community support services (this is new to the agreement) for families or consumers.

**MH ADULT SERVICES ACTION ITEMS:**

- k. Consider renewal of the agreement with **Galveston County** to fund a support staff/Mental Health deputy position for **Mental Health Deputies Program**. Term: September 1, 2014 to August 31, 2015.

**Service Area:** MH Adult

**County of Service:** Galveston

**Amount not to exceed:** \$69,174.10 for FY15 (increase of 7.5%)

**Description:** Responsibilities of the position include: responding to crisis calls, transportation, attending commitment hearings, maintaining documentation for civil commitments and other associated duties and functions.

- l. Consider approval of the 1115 DSRIP project agreement and the business associate agreement between the Center, **University of Texas Medical Branch**, and **JSA Health LLC** for the expansion of telemedicine services in Brazoria County. Term: initial term of one (1) years with three one (1) year renewal options.

**Service Area:** MH Adult

**County of Service:** Brazoria

**Reimbursement to JSA:** Emergency Evaluations = \$295 per patient; Emergency Phone Consultations = \$95 per patient

**Description:** The Center's DSRIP plan includes the expansion of telemedicine services in Brazoria County. To meet this goal the Center has partnered in a collaborative effort with UTMB and JSA Health. UTMB shall facilitate telemedicine consultations by specialist physicians and other properly qualified healthcare personnel under arrangement with JSA Health.

**6. PENDING ACTION ITEMS:**

Pending action items are those items which were on a prior board agenda but not completely resolved. The items may be listed for update or final action by the Board.

- a. Consider the approval of the selected general contractor (Lucas Construction Co., Inc.), scope and overall cost of the Mainland Community Service Center Parking Lot addition and repairs project. (Pg. 14-15)

**7. EXECUTIVE DIRECTOR'S CALENDAR:** Mike Winburn

- Review of the financial report (Pg. 16-26)
- Grant activity update.
- Presentation and review of state comparative reports.
- Review and discussion of ETBHN
- Review Texas Council Community MHMR Center Activities and updates

- Quarterly Update – Texas Council Risk Management Fund (TCRMF)
- Executive Director’s Legislative update.
- Connect Transit Update
- 1115 DSRIP Update
- Staff Recognitions: Volunteers, Peer Coaches, and Interns were recognized with a luncheon for their time, service, and commitment to Angleton Recovery Program. Peer coaches were awarded \$25.00 gift cards. Many thanks to their dedication and service.



Standing: Thomas Najacht (Intern); Christina Diaz (Intern); Stacey DeLeon (Peer Coach); Destiny Boatman (Volunteer); Lindsey Cason (Intern)  
Kneeling: Brenda Crow (Volunteer); Jamal Howington (Peer Coach)

- Presentation of calendar of upcoming events
  - Mental Health & Substance Use Community Conversation - January 22, 2015 - Clear Springs High School 7:00 - 9:00 p.m.

## 8. ADJOURN